



Shelter Sector Working Group

Meeting 16nd November 2025
Hurricane Melissa



Agenda 16 November 2025

1. Introductions
2. Agency updates
3. IEC materials
4. Reporting / Who is working where
 - 345W OCHA
 - JDF “care package” list
 - Other...
5. Damage Categories
6. Emergency Shelters
7. Temporary shelter support discussion
8. AOB

1. Introductions

- Name & Organization & update



World Food Programme

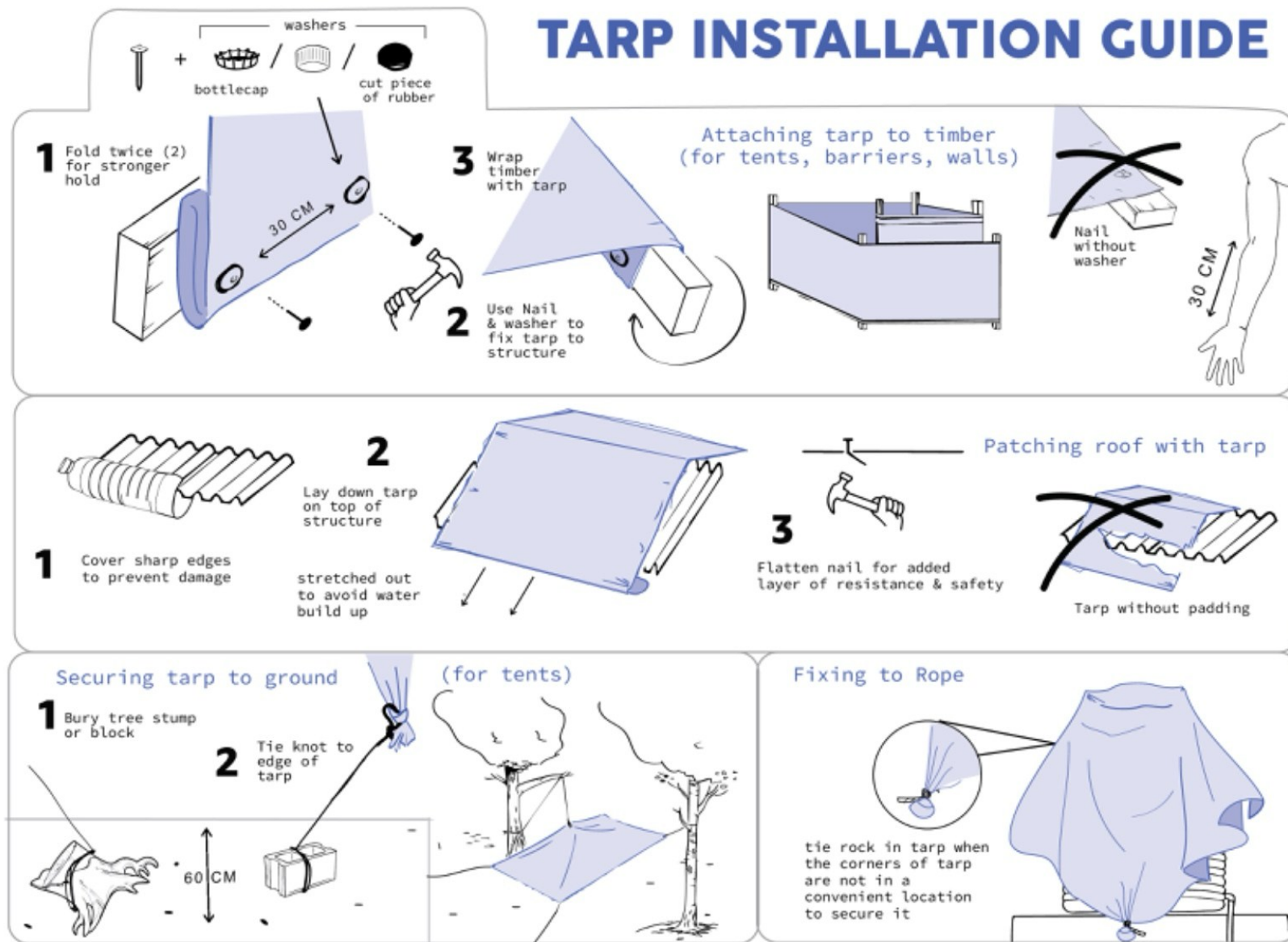


European Union
Civil Protection and
Humanitarian Aid



3 IEC material

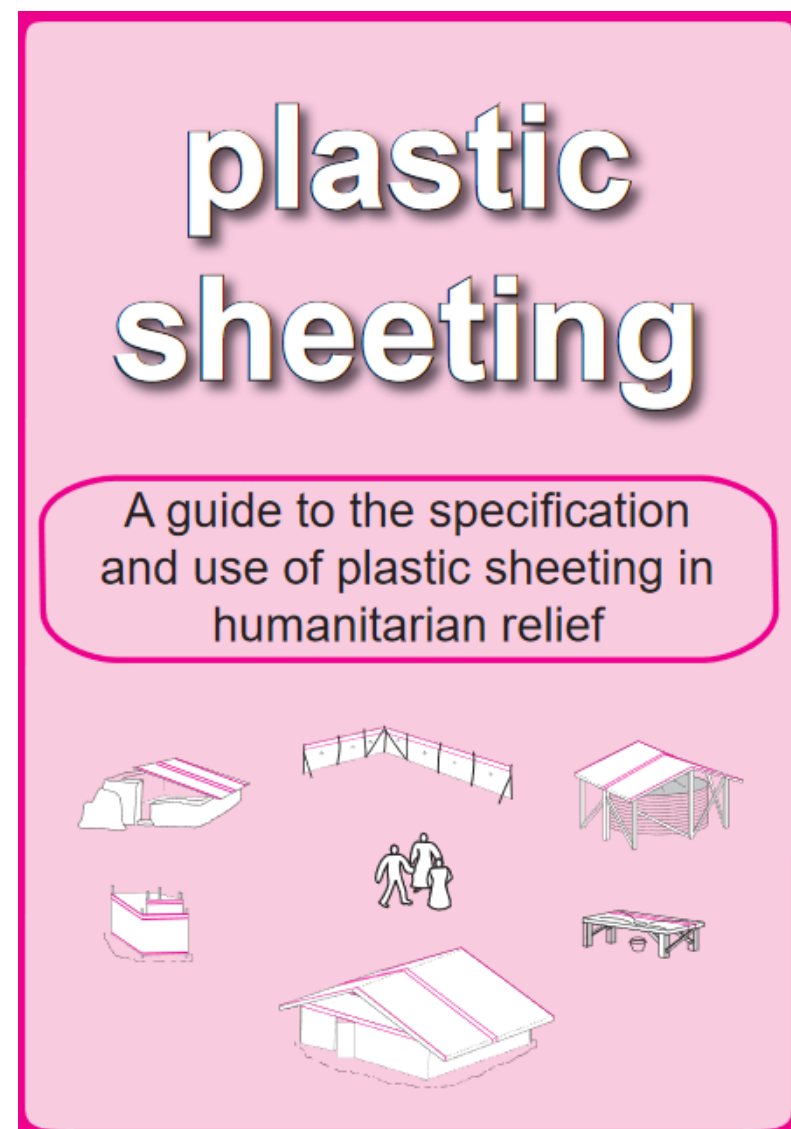
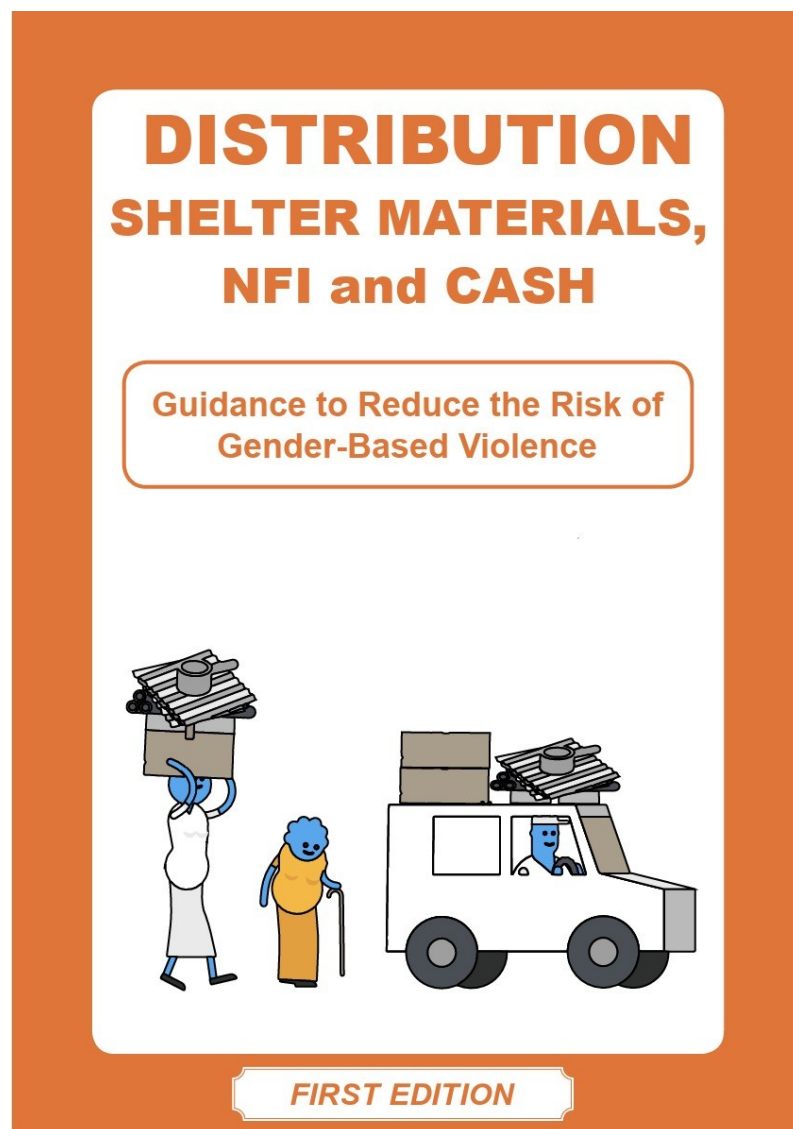
TARP INSTALLATION GUIDE



3 IEC material

GEM: video

IOM: video (in progress)



4 Reporting lines

1. OCHA (online or bulk import)
2. Priority list / Shelter tracker
3. “Care package” overview: tbc with JDF
4. Division in grid lines

4 Reporting lines (OCHA)

1. OCHA online: <https://rolac345w.humanitarianresponse.info/en/public/345w/report-activities/103>
2. OCHA bulk import / spreadsheet

Jamaica - Hurricane Melissa 5W Form
Who's doing What, Where, When and for Whom
<https://bit.ly/jamaica-melissa-5w>

Find in Sheet

WHO						
LEAD ORGANISATION					IMPLEMENTING ORGANISATION	
Lead Org Type	Lead Org Type (Other)	Lead Org Name	Lead Org (Other)	Implementing Org Same as Lead?	Implementing Org Type	Implementing Org Type (Other)
Select one from the list	Please Specify if Other is selected	Select one from the list	Please Specify if Other is selected	Is the implementing organization the same as the lead organization? Yes / No	Select one option from the list	Please Specify if Other is selected
UN Agency		IOM – International Organization for Migration		No	International NGO	

4 Reporting lines (OCHA)

1. Tarpaulin Tracker – Priority list

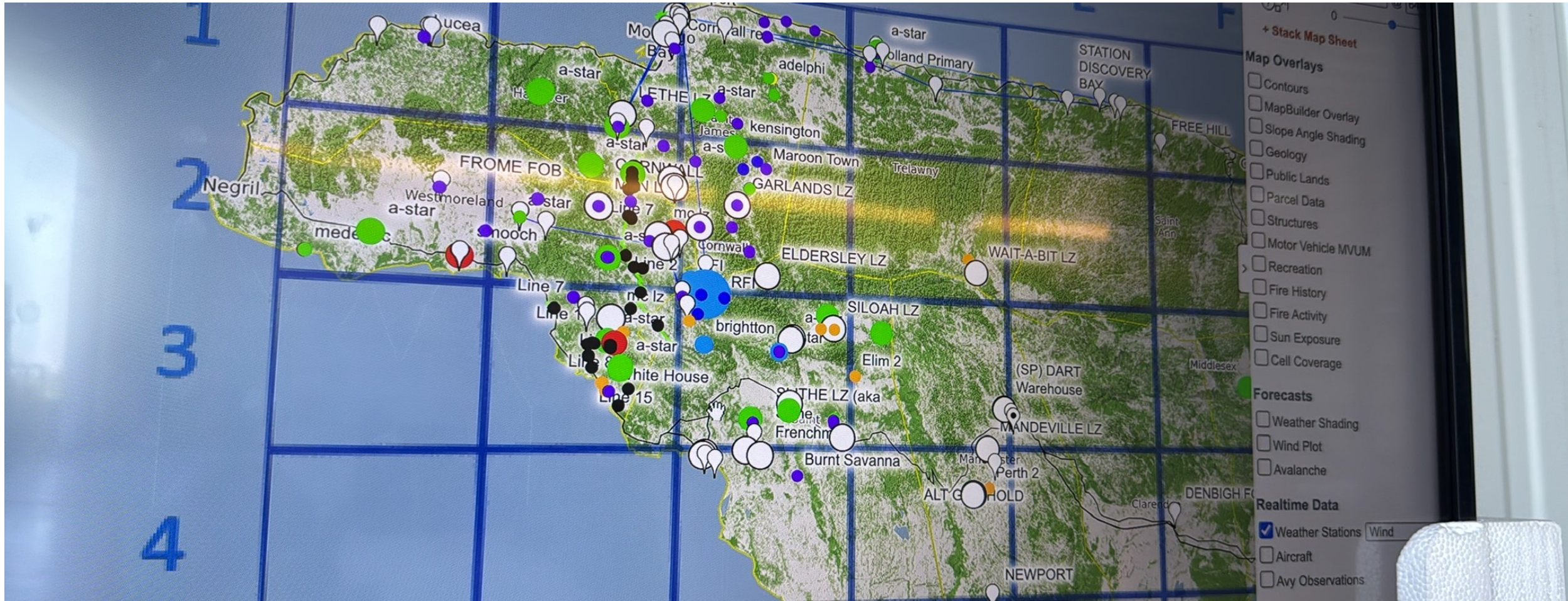
Parish	Community	Request tarps	Organization	Distributed	Organization distrib	Gap	Remark
Clarendon	Alston			150	Samaritans Purse	150	
Hanover	Kendal			1,602	Samaritans Purse	1,602	
Hanover	Sandy Bay	1500				-1500	
Manchester	Mandeville		Samaritans Purse / Caritas	925	Samaritans Purse	925	
Trelawny	Duncans	200				-200	
Trelawny	Falmouth			100	IOM / GEM	100	Hospital
Trelawny	Martha Brae	250	IOM/GEM			-250	
Trelawny	Wakefield	200				-200	
Westmoreland	Amity Bethel Town			65	Samaritans Purse	65	
Westmoreland	Amity Savanna-la-mar			2,000	Project Star		
Westmoreland	Amity Savanna-la-mar	5000	IOM/GEM	1,250	Samaritans Purse	-3,750	
Westmoreland	Beeston Spring			500	IOM / GEM	500	
Westmoreland	Bethel Town			65	Samaritans Purse	65	
Westmoreland	Frome	750	IOM/GEM	1,200	IOM / GEM	450	Prepositioned for Parish at JDF
Westmoreland	Grange Hill	4000	IOM/GEM			-4,000	
Westmoreland	Kentucky			100	Samaritans Purse	100	
Westmoreland	Petersville		IOM/GEM	700	Samaritans Purse	700	
Westmoreland	Savanna-la-mar Business District	5000	IOM/GEM			-5,000	
Westmoreland	Seaford Town			875	Samaritans Purse	875	
Westmoreland	Whitehouse	10000				-10000	
St Ann	Bamboo	150	IOM/GEM			-150	
St Ann	Browns Town	150	IOM/GEM			-150	
St Ann	Sturge Town	200	IOM/GEM			-200	
St Ann	Watt Town	200	IOM/GEM			-200	
St Elizabeth	Accompong			200	All hands & Hearts	200	
St Elizabeth	Accompong			860	Samaritans Purse	860	
St Elizabeth	Bigwoods			50	Samaritans Purse	50	
St Elizabeth	Black River	2000	Mercy Corps	2,487	Samaritans Purse	487	
St Elizabeth	Braes River	3000	IOM/GEM			-3,000	

4 Reporting lines (OCHA)

1. Care Package: used with “one love collective”

Daily reporting of distributions on a shared google spreadsheet

4 Who is Working Where / reporting



5 Damage Categories (JHDINA)

- Level 1 and Level 2



- LEVEL 1 - No significant damage (structure is useable and can be occupied)



- LEVEL 2 - Minor damage (structure can be occupied, but owner needs help with repairs, e.g. parts of roof missing)

5 Damage Categories (JHDINA)

- Level 3 and Level 4



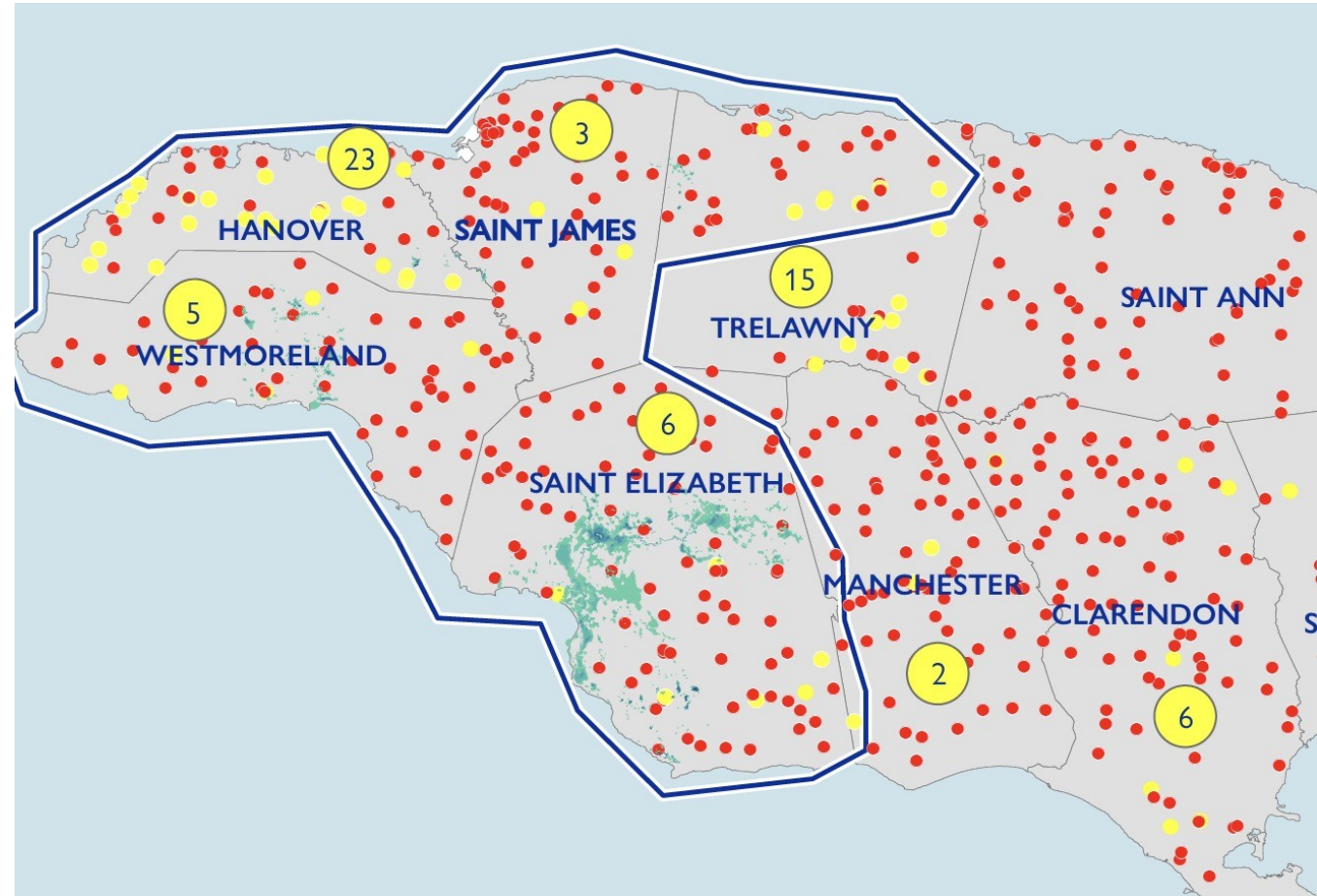
- LEVEL 3 – Major damage (structure not useable and cannot be occupied without repairs. E.g. large sections of roof missing)



- LEVEL 4 – Destroyed (structure cannot be repaired; completely collapsed or destroyed)

6 Emergency Shelters

- What is the status?
- Who is supporting.. Please add in the chat



6 Temporary Shelter solutions (intro)

- House / Roof repair kits
- Tarpaulin houses
- Family tents
- Bunk houses
- Pre-fabricated houses
- House extensions
- Temporary relocation / rent support / hotel / AirBNB

5 House roof repairs (Haiti example)

- Tarpaulin roof (IOM Hurricane Beryl)
- Roof Kit Small (Haiti)
- Roof Kit Medium (Haiti)
- Roof Kit Large (Haiti)

Kit Small (Haiti)

BOQ - Shelter Repair Kit 1

N°	DESCRIPTION	UNIT	QTE	Coût Unité	Coût Total par famille
1	Zinc sheets (0.25mm200x 90cm)	Pce	4		0
2	Timber 2"x4"x12'	Pce	7		0
3	Timber 1"x4"x12'	Pce	4		0
4	Roofing/Sheet metal nails (@ 2USD/lb), 5lb per family	Lbs	5		0
5	3" nails (@ 2 USD/lb), 3lb per family	Lbs	3		0
6	Wire for tying/binding	Lbs	5		0
7	Hammer (@ 25USD/pcs), 1 per family	Pce	1		0
8	Material transport (@ 20USD/unit), 1 per family	Unit	1		0

Total Cost	-
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Kit Medium (Haiti)

BOQ - Shelter Repair Kit 2

N°	DESCRIPTION	UNIT	Qty	Price	Total
1	Plywood 1/2"x4'x8'	Pce	8		0
2	Timber 2"x4"x12'	Pce	12		0
3	Timber 1"x4"x12'	Pce	4		0
4	Zinc sheets (0.25mm200x 90cm)	Pce	6		0
5	Ridge Cap	m	0		0
6	Roof Nails	Lbs	10		0
7	Nails 2"	Lbs	5		0
8	Nails 3"	Lbs	10		0
10	Wire	Lbs	10		0
11	Claw hammer	Pcs	1		0

Total Cost	-
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Kit Large (Haiti)

BOQ - Shelter Repair Kit 3 - OB 4.88m2

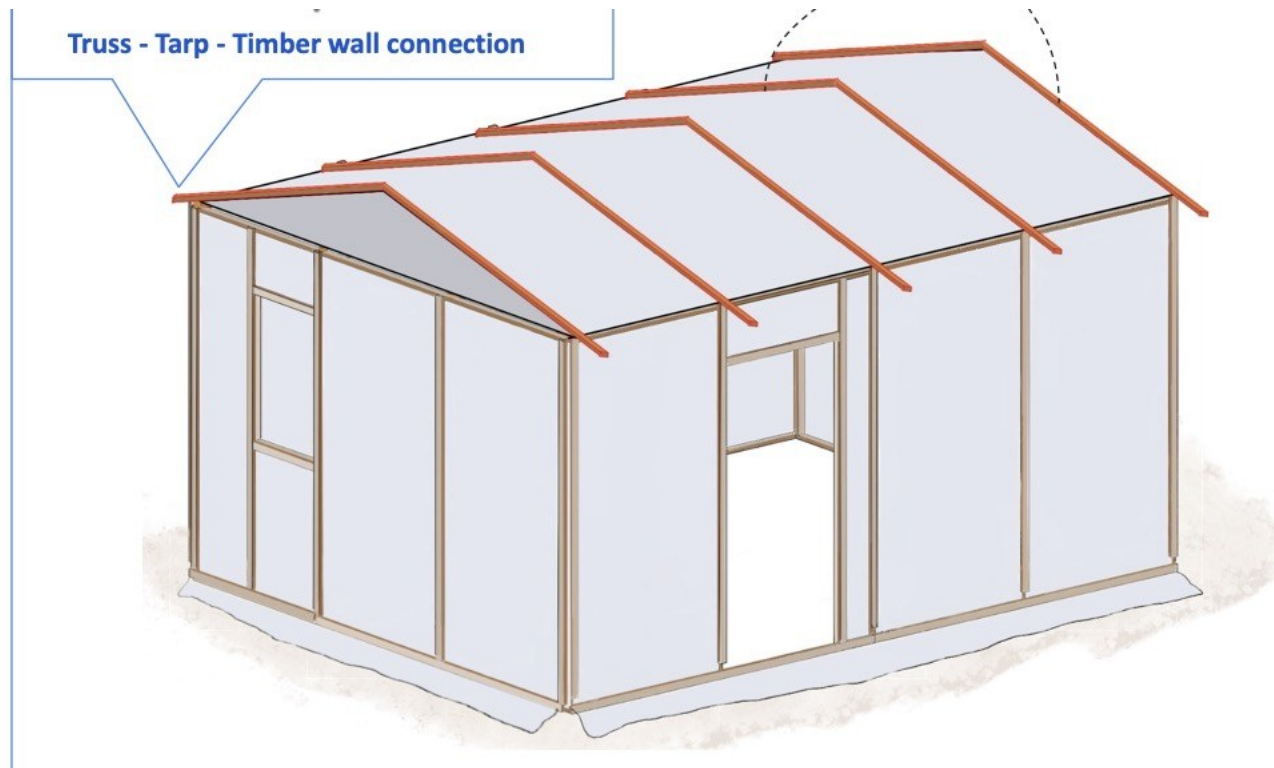
N°	DESCRIPTION	UNIT	Qty	Price	Total
1	Plywood 1/2"x4'x8'	Pce	10		0
2	Timber 2"x4"x12'	Pce	20		0
3	Timber 1"x4"x12'	Pce	6		0
4	Zinc sheets (0.25mm200x 90cm)	Pce	6		0
5	Ridge Cap	m	3		0
6	Roof Nails	Lbs	10		0
7	Nails 2"	Lbs	5		0
8	Nails 3"	Lbs	10		0
9	Nails 4"	Lbs	3		0
10	Wire	Lbs	20		0
11	Claw hammer	Pcs	1		0

Total Cost	-
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Tarpaulin House

Currently applied in Gaza:

- <https://unhcr-sheltercluster-static.s3.eu-west-1.amazonaws.com/public/docs/How%20to%20build%20an%20ESK%20-%20v1.pdf?VersionId=j0wiUURrhjiYaRKmVcaE7KaDwYUONIDx>



Tents

Recommended type:

<https://itemscatalogue.redcross.int/relief--4/shelter-and-construction-materials--23/family-tents-tarpaulins-accessories--38/family-tent-geodesic--HSHETENT11.aspx>



Bunk Houses (Dominica, Philippines)



5 Temporary relocation

- Rent support program
- AIRBNB.org support program via IOM
- Renovations of existing houses outside affected area in exchange for rent

**Pre-fabricated houses (if fast)
(H&L are approved by Jamaica, or kit made my FFTP**



6 Next steps

- Next meeting on Thursday will be held at OPDEM with participation of OPDEM
- Strengthen operational coordination to push out the NFI's
- Reporting of key issues



PRESS RELEASE

FOR IMMEDIATE RELEASE

Attention: For All Media

Updated Protocols for Toll-Exempt Relief Vehicle Travel

Effective Monday, November 17, 2025, toll-exempt relief travel will fall under two categories: Unconditional Access and Conditional Access.

1. Unconditional Access (No Application Required)

This category will not need to apply but to show work identification (ID) to toll tellers. This category includes:

- All organisations on the Office of Disaster Preparedness and Emergency Management's (ODPEM) relief organisations list;
- Members of Parliament; and
- Ministers and their assigned security teams.

2. Conditional Access (Application Required via Toll Authority Website)

Applicants must complete the Toll Relief Application Form online and await approval before commute. Approved travellers must present ID to the toll attendant. This category includes:

- Ministries, Departments & Agencies (MDAs);
- Registered Charities; and
- Individuals and Unregistered Groups.

Only Class 3 vehicles (over 1.7m high and 5.5m long) carrying verified relief supplies qualify for toll-exempt travel under this category.

Individuals with smaller relief items should coordinate with other relief efforts.

As we make strides to recovery, this update supports faster processing, smoother verification and efficient movement of relief supplies across both corridors.

- END -

  **tollauthority**

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