**Meeting Minutes**

**Location:** MS Teams

**Time:** 13:00 – 14:30 Sudan time

**Attendance:** UNHCR, IOM, CWW, Internews, SCI, iMMAP, MercyCorps, NRC, ACTED, WHH, CRS, Medair, DFS, SAO, ADD, TGH, SP, Samaritan Aid, SORR,

MS Teams attendance sheet annexed at the end of the document.

**Agenda:**

* General Updates
* Presentation from iMMAP on the Thematic Shelter Report
* Presentation from Internews
* Roundtable on Achievements and Operational Plans
* AOB

**General Updates:**

* The meeting began with a comprehensive update on the ongoing situation in the context of the war, emphasizing the need for brevity due to scheduled presentations. Nine months into the conflict, 7.7 million people have been displaced, including 6 million internally displaced and 1.7 million fleeing to neighboring states. A notable escalation in aerial bombardments in West and Central Darfur has led to further displacement and civilian casualties. Concerns were raised about the potential impact on the cross-border operation from Chad.
* In South Kordofan, collaboration between SPLM and Al-Hilu successfully repelled attacks, raising questions about a trend or temporary collaboration. Reports of a rift within the Misseriya community in West Kordofan were surprising, with potential allegiance change to SAF. This poses uncertainties for operations, especially with the expected migration of the Misseriya to Abyei. The scoping mission in South Sudan is scheduled for January 28th, with UNHCR having confirmed already. Partners are encouraged to be part of this scoping mission.
* Intense fighting, shelling, and airstrikes persist in Khartoum, Omdurman, Bahri, and Jazirah State. RSF movements and confrontations in Al Fao, Gedaref, River Nile, and White Nile were reported, along with concerning statements about RSF demanding the base in White Nile. The overall situation triggers nervousness, leading to an overflow of people in Port Sudan, establishment of new gathering sites, increased rental prices, and civilian armament.
* Political complexities were highlighted, with Sudan withdrawing from IGAD and uncertainties about a platform for peace negotiations. The prospects of negotiation between the two generals seem distant, raising concerns about the worsening situation. People continue to flee amid the uncertainty.

**Update on HRP Submissions**

* The Cluster Coordinator also provided an update on the Humanitarian Response Plan (HRP) Project Submissions, revealing that 24 partners had submitted their projects, which were currently under review. The review process had commenced on the same day as the meeting, following the closure of the submission window the previous day. Notably, two projects, including one from Solidarities International, were still in progress, and the urgency to finalize these submissions was emphasized.
* The meeting also drew attention to a significant number of partners that had implemented activities in 2023 but had not initiated any projects in the current system. Additionally, some organizations with a history of HRP projects had not submitted anything for the current year. It was proposed that the ongoing review period, lasting until January 31st, could serve as a grace period for those partners who had not yet submitted their projects.
* Acknowledging the importance of allowing time for back-and-forth between partners and cluster coordinators during the review, the Cluster Coordinator stressed the need for urgency in submissions. Failure to approve projects within the specified time frame would result in them not appearing in the system. Partners who had already submitted their projects were advised to expect communication from the cluster, as the coordinators would reach out in case of any identified mistakes.
* Several technical mistakes were highlighted, including instances where organizations accidentally made multiple submissions and errors in specifying the number of households versus the number of people targeted. The speaker urged participants to pay attention to comments within the system and anticipate emails from the cluster coordinators, aiming to correct these issues before the January 31st deadline.

**Update on the ActivityInfo**

* The meeting proceeded with a discussion on the ActivityInfo platform. It discussed the ongoing efforts in updating reporting focal points over the past few weeks. Emphasizing the importance of having one to four reporting focal points for each organization, the Coordinator highlighted the necessity of prior access to the database for reporting. Participants were urged to enter their focal points directly into a Google Sheet.
* Acknowledging those who had already confirmed their reporting focal points, the Coordinator expressed gratitude. However, for those who had not done so, an urgent call was made, encouraging compliance before January 25th, the date of an upcoming training session. The importance of reading the instructions on the sheet was stressed, with a specific request to highlight any additions or changes to reporting focal points for efficient follow-up.
* It was announced that a training session was scheduled for Thursday, January 25th, from 1pm to 2pm Sudan time. This training aimed to benefit both new and experienced partners, providing insights into the changes in the 2024 template. Notable modifications included additional questions on the mode of implementation and a monitoring system for achievements within Sudan versus cross-border operations. The objective was to limit double reporting in the system and gain a comprehensive understanding of achievements in different areas.
* Participants were encouraged to join the training to familiarize themselves with the changes. The speaker assured that the entire form would be presented during the session.

**Presentation from iMMAP on the Thematic Shelter Report:**

* The meeting progressed to the next agenda point, which involved the presentation from iMMAP on the Shelter Thematic Report. The draft report is available for everyone to review and aimed to provide a quick overview, emphasizing key insights. The presentation highlighted that the support for the report came from iMMAP in partnership with Data Friendly Space (DFS) and the Shelter and NFI Cluster Sudan.
* The presentation delved into the severe state of the shelter situation, emphasizing a significant increase in the number of people in need while funding had not kept up, resulting in a tripling of shelter needs and a 24% drop in assistance. It then discussed the impact of the conflict on housing, land, and property rights, particularly in areas like Darfur, where the displacement crisis intensified insecurity among IDPs.
* Key challenges were outlined, including frequent eviction threats for IDPs occupying public buildings or agricultural lands. The rapid and evolving nature of conflicts exacerbated issues such as lack of essential documentation, hindering the ability to secure land rights. The presentation also highlighted the vulnerability of men and women, especially in locations with gender-based restrictions on customary land ownership.
* The deterioration of Housing, Land, and Property (HLP) situations was connected to broader impacts on protection and social cohesion. Competition over limited resources increased tensions between host communities and IDPs, leading to eviction threats and forcing IDPs into impromptu gathering sites with improvised shelter, putting vulnerable populations at greater risk.
* The presentation from iMMAP briefly touched upon the destruction of administrative and judicial services, emphasizing the interconnected challenges around shelter and their impact on education, hampering access for both host communities and IDPs. The disruptions were noted to affect social cohesion.
* The detailed report, delves into how shelter challenges impact other thematic areas, including education. The presentation concluded with an open floor for questions and comments from the participants.
* Issues on food security and livelihoods were also presented, with the acknowledgment that the situation had deteriorated. It was highlighted that regional disparities, discussing distinct displacement patterns, such as urban to rural and vice versa, impacting planting, food stocks, trade, and access to markets. This regional variation was emphasized, and participants were urged to refer to the detailed report for more information.
* The discussion then shifted to water, sanitation, and hygiene, emphasizing the urban-rural difference. In urban areas, water pumping stations faced service outages due to a lack of spare parts, maintenance, and manpower, leading to a significant deterioration in water access. Conversely, rural settlements, often dependent on wells or transported water, experienced challenges due to stressed wells and difficulties in transportation, forcing increased use of unsafe water sources.
* The analysis culminated in a series of recommendations. Prioritizing cash assistance in safe locations was suggested to help internally displaced persons (IDPs) secure adequate shelter, especially vulnerable populations like pregnant women and those with special needs. Advocacy for rent control guarantees with authorities and landlords was deemed necessary, along with crucial investments in infrastructure, including water, sanitation, healthcare, and education, where IDPs were settled.
* The presentation emphasized the need for forward-looking strategies as the conflict extended, suggesting significant investment in infrastructure, particularly in school facilities. The importance of fostering peaceful coexistence and social cohesion was highlighted, utilizing community-based conflict sensitivity approaches to ensure equitable access to assistance. Advocacy for a shift from short-term emergency responses to long-term was encouraged, sustainable strategies involving livelihood opportunities, vocational training, and private sector engagement, emphasizing the need for multi-year flexible paradigms to adapt to the evolving crisis.
* Participants were encouraged to provide reflections, feedback, or comments on the presented information, noting the significance of the report for strategic decision-making and advocacy.

**Presentation from Internews**

* The meeting proceeded with a presentation from Internews which focused on the most recent updates in terms of social media listening. Internews highlighted the reduced capacity due to lack of funding but assured that the team has continued social media listening, with plans to increase efforts. Internews also introduced the Signpost project, a digital information platform and community engagement online platform, which will be developed in the next four to six weeks.
* The presentation delved into significant issues over the past days, such as the report on ethnically motivated killings in Aj Geneina and related comments on social media. The presentation also discussed the death toll from West Darfur massacres which has exceeded 17,000, violations, and the impact on burials, emphasizing the longstanding issue of bodies not being buried and the challenges faced by civilians in burying their loved ones. They also highlighted the federal government's decision to dismantle committees, expressing concern about the implications for local service provision.
* Further, Internews covered statements from the Northern State calling for the dismantling of bodies linked to the FFC (Forces of Freedom and Change). The presentation provided insights from a Jazirah Resistance Committee, detailing theft, looting, torture, and the conversion of homes into military barracks. The dire health situation in most hospitals in the state, including the killing of healthcare workers, scarcity of medicines, and impact on healthcare services, was outlined. Internews shared a heartbreaking account from a woman on Twitter about her sister's death during childbirth due to a lack of medical services.
* The meeting also discussed a notable shift in social media discussions on rape and sexual violence since the conflict reached Medani, citing private conversations that were not previously shared publicly. The presentation highlighted the fear and horror expressed by young women and families, sharing graphic examples of conversations discussing preventive measures and seeking Islamic advice on sensitive issues such as abortions. The challenges women face, coupled with the lack of access to sanitary pads, were connected with issues potentially linked to shelter.
* The presentation touched on relief distribution, emphasizing positive responses to aid from Saudi Arabia and concerns about aid reaching those in need. Internews also addressed a significant and concerning development regarding landmines on a road connecting the east of Al Jazirah to Shendi. They shared a report from the previous night about a bus explosion, resulting in the tragic death of 10 passengers.
* The presentation also focused on social media appeals for shelter and safe spaces, highlighting the ongoing support and solidarity within communities. Internews shared examples of individuals offering empty houses and urging others to help evacuate those in need. They emphasized the crucial role of social media in facilitating mutual aid, information sharing, and organizing evacuations during the conflict.
* During the discussion, the Cluster Coordinator expressed concern about the crackdown on emergency committees and increased sexual violence. The importance of safe and adequate shelter, potential cash-for-shelter interventions, and protection monitoring was stressed. The significance of Saudi Arabia's assistance was also acknowledged and the Coordinator expressed interest in gathering more information on non-traditional donor streams.
* Medair raised a critical issue about interference from HAC during Medair's NFI distribution in Khartoum emergency room shelters. They shared the challenges of HAC demanding kits for distribution to households they identified and for their own staff. The meeting acknowledged the longstanding challenge with HAC interference and suggested escalating the issue to OCHA and HCT for resolution. There were suggestions to highlight the issue in the ICCG, acknowledging the complexity of the situation after April 15. Partners were encouraged to share their experiences or potential solutions. There is need for better support to local actors and emphasized the importance of safe and adequate shelter through cash-for-shelter interventions.
* The Cluster Coordinator expressed gratitude to Internews team for providing insights into the challenging personal testimonies, emphasizing the importance of considering shelter and safe spaces within the broader narrative of the war's impact.

**Roundtable on Achievements and Operational Plans**

NRC

* NRC shared updates on the completion of handovers within refugee camps to the local partner SORR and ongoing emergency responses outside the camps.
* They highlighted challenges, such as self-relocation issues and delays due to National Intelligence Security (NIS) permissions.
* NRC also shared plans for 2024, including the distribution of shelter and NFI kits and this has been captured in the Projects Module.
* They also emphasized the need to include major rehabilitation activities in operational plans, addressing the long-term security of tenure.
* NRC plans to submit new projects in 2024, covering several localities, including White Nile, Gedaref, and Aj Jazirah.
* The Cluster Coordinator emphasized the importance of legal agreements for tenure security and collaboration with the protection cluster.

TGH

* TGH introduced their organization's involvement in NFI and shelter activities in West Darfur and Central Darfur.
* They inquired about any updated standard designs for emergency shelters and NFI kits. The Cluster Coordinator informed him that the emergency shelter design was recently updated, and he would share both documents after the meeting.

UNHCR

* UNHCR provided a summary of achievements and ongoing initiatives.
* In Gedaref UNHCR is actively supporting refugees and internally displaced persons (IDPs) relocated after the fall of Medani.
* In Gedaref city, they are assisting new sites, including the Wadi Omar School, where site clearance has been conducted to accommodate tents.
* Additionally, UNHCR has repositioned tents to support newly displaced IDPs.
* Recent distributions include NFI kits to 189 households and 1,052 individuals in East Galabat.
* UNHCR outlined plans for the year, focusing on providing NFI and cash for shelter support. They aim to assist 480 households with cash for shelter and conduct vulnerability assessments with protection colleagues to identify those in need.

Samaritans Aid Organisation

* Samaritan Aid Organization shared details about two projects in partnership with IOM and the RRF.
* The first project involves providing NFI kits to 705 households in South Darfur State, while the second focuses on emergency shelter materials for 500 households in the Kalama IDP.
* They also highlighted the challenges faced by women and girls seeking protection during airstrikes, emphasizing the need for more shelter support.

**End.**

**Attendance Sheet:**

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| **Name** | **First Join** | **Last Leave** | **In-Meeting Duration** | **Email** |
| Iva Vavic | 1/22/24, 12:52:45 PM | 1/22/24, 2:16:07 PM | 1h 23m 21s | vavic@unhcr.org |
| Sara/ADD | 1/22/24, 12:52:48 PM | 1/22/24, 12:54:47 PM | 1m 59s |  |
| Elsadig Haroun Adam | 1/22/24, 12:57:44 PM | 1/22/24, 2:16:04 PM | 1h 18m 19s | Elsadig.Haroun@concern.net |
| Giuliana's OtterPilot | 1/22/24, 12:58:54 PM | 1/22/24, 1:45:06 PM | 46m 11s |  |
| Asia Kambal | 1/22/24, 12:59:21 PM | 1/22/24, 2:15:55 PM | 1h 16m 34s | akambal@INTERNEWS.ORG |
| Nouran Yehia | 1/22/24, 12:59:21 PM | 1/22/24, 1:59:32 PM | 1h 11s | yehiano@unhcr.org |
| Karanja, Boniface | 1/22/24, 1:00:18 PM | 1/22/24, 2:14:08 PM | 1h 13m 50s | Boniface.Karanja@savethechildren.org |
| Takudzwa Jera | 1/22/24, 1:00:18 PM | 1/22/24, 2:16:07 PM | 1h 15m 48s | jera@unhcr.org |
| GHARAIBA Abdelqader | 1/22/24, 1:00:23 PM | 1/22/24, 2:13:04 PM | 1h 12m 41s | AGARAIBEH@iom.int |
| Usman Isa Ibrahim | 1/22/24, 1:00:40 PM | 1/22/24, 2:16:01 PM | 1h 15m 20s | uibrahim@immap.org |
| TEKA Robel | 1/22/24, 1:01:04 PM | 1/22/24, 2:15:48 PM | 1h 14m 43s | rteka@iom.int |
| Hussam Hanafi | 1/22/24, 1:01:09 PM | 1/22/24, 2:12:24 PM | 1h 11m 15s | hhanafi@immap.org |
| Leena Abdalla Ali | 1/22/24, 1:01:32 PM | 1/22/24, 2:15:55 PM | 1h 14m 23s | leenali@mercycorps.org |
| Carrison Korir | 1/22/24, 1:01:40 PM | 1/22/24, 1:56:31 PM | 54m 50s | Carrison.Korir@concern.net |
| Jean Pierre Tuyishime | 1/22/24, 1:02:11 PM | 1/22/24, 2:16:07 PM | 1h 13m 55s | tuyishim@unhcr.org |
| Tajaldeen Mokhter | 1/22/24, 1:02:19 PM | 1/22/24, 2:16:07 PM | 1h 13m 47s | tajaldeen.mokhter@nrc.no |
| Samaritan Aid (South Darfur) Nyala | 1/22/24, 1:02:29 PM | 1/22/24, 1:38:20 PM | 35m 51s |  |
| Manon FONSEGRIVE | 1/22/24, 1:02:38 PM | 1/22/24, 1:41:43 PM | 39m 5s | manon.fonsegrive@acted.org |
| Ralph Chirovamangu | 1/22/24, 1:02:51 PM | 1/22/24, 2:06:24 PM | 1h 3m 33s | Ralph.Chirovamangu@welthungerhilfe.de |
| Adalla, Cecilia | 1/22/24, 1:03:30 PM | 1/22/24, 2:16:05 PM | 1h 12m 35s | Cecilia.Adalla@crs.org |
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| Askinnur Esigul | 1/22/24, 1:08:04 PM | 1/22/24, 2:15:57 PM | 1h 7m 53s | aesigul@immap.org |
| Ruth Hanau Santini | 1/22/24, 1:08:05 PM | 1/22/24, 1:31:24 PM | 23m 19s | ruth@datafriendlyspace.org |
| Tibyan Omran | 1/22/24, 1:09:04 PM | 1/22/24, 2:16:07 PM | 1h 5m 53s |  |
| Yahia Khalil | 1/22/24, 1:09:57 PM | 1/22/24, 1:37:30 PM | 27m 32s |  |
| Wye Yee Yong | 1/22/24, 1:11:24 PM | 1/22/24, 2:15:57 PM | 1h 4m 32s | wye-yee.yong@medair.org |
| Samar (JASMAR) | 1/22/24, 1:16:36 PM | 1/22/24, 2:12:04 PM | 55m 28s |  |
| Sara/ADD | 1/22/24, 1:20:48 PM | 1/22/24, 1:41:20 PM | 20m 31s |  |
| Mohammed Ibrahim | 1/22/24, 1:22:36 PM | 1/22/24, 1:52:06 PM | 29m 29s | mohammed.a.ibrahim@nrc.no |
| Abdalla Younis, Mohammed | 1/22/24, 1:23:24 PM | 1/22/24, 1:25:12 PM | 1m 48s | mohammed.abdalla@crs.org |
| Abdelhafiz Fadulalla | 1/22/24, 1:23:40 PM | 1/22/24, 2:15:57 PM | 52m 17s | abdelhafiz.fadulalla@nrc.no |
| Doreen Owino Anyango | 1/22/24, 1:24:44 PM | 1/22/24, 2:15:58 PM | 46m 42s | danyango@mercycorps.org |
| BATHUEL William | 1/22/24, 1:24:57 PM | 1/22/24, 2:15:57 PM | 51m | wbathuel@iom.int |
| Rodney Shamoun | 1/22/24, 1:31:31 PM | 1/22/24, 2:16:07 PM | 44m 35s | rodney.shamoun@nrc.no |
| Kamal \ Samaritan Aid | 1/22/24, 1:36:01 PM | 1/22/24, 2:16:07 PM | 37m 13s |  |
| Claude Mahoro | 1/22/24, 1:41:43 PM | 1/22/24, 1:50:03 PM | 8m 19s | MAHOROC@unhcr.org |
| ِAsmaa Esmail | 1/22/24, 1:45:02 PM | 1/22/24, 1:59:16 PM | 14m 13s |  |
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| ِAsmaa Esmail | 1/22/24, 1:45:02 PM | 1/22/24, 1:59:16 PM | 14m 13s |  |