

SOPs for the Prioritization of Cargo Movement by the Logistics Cluster

Endorsed by the ICWG on _____.

Overall Principles

- The Logistics Cluster fills gaps in cargo movements. If organizations are funded for their own transport they should not be using the Logistics Cluster.
- It is the responsibility of the ICWG to decide which cargo should be prioritized, not the Logistics Cluster.
- The three month rolling pipeline update from the clusters to the Logistics Cluster is the fundamental basis of planning for the Logistics Cluster and must be strictly adhered to. See *"Logistics Cluster – SOP Pipeline V1 2014"*.
- Any changes in prioritized locations or clusters must be communicated in writing by OCHA on behalf of the ICWG, including queue jumping. The Logistics cluster reserves the right to refuse cargo that has not been prioritized in writing.
- If cargo is of equal priority, it will be moved based on cargo availability, the size of cargo, and other technical considerations.

Prioritization of Locations

- The location priority list updated every two weeks by the clusters is the list that will be used to prioritize locations for cargo movement. It must be provided to the Logistics Cluster by OCHA on behalf of the ICWG in writing when updated.
- If a new location 'jumps the queue' due to a rapid change in the situation, this must be agreed by the ICWG and communicated to the Logistics Cluster in writing before it will be prioritized by the Logistics Cluster.

Prioritization of Clusters

- The ICWG must provide a list in writing of which clusters take priority over others, endorsed by the HCT. Revisions will be provided in writing by OCHA on behalf of the ICWG when they occur.
- If no such list is provided or several clusters are rated equally the Logistics Cluster will use criteria such as cargo availability, the size of cargo, and other technical considerations to decide what to move.

Prioritization of Materials

- Each cluster continue to provide the Logistics Cluster a list of which materials for their cluster takes priority over others, if any. This includes operational support materials. If no list is provided, the Logistics Cluster will move cargo based on size, availability of cargo, and other technical considerations.
- When cross-cluster operational support (such as common services) must be moved, the ICWG must provide, in writing, clear guidance of how it should be prioritized in relation to cluster-specific cargo.

Other

- Logistics Cluster members continue to be briefed in Logistics Cluster meetings on ICWG priorities, and to communicate this information within their organization for planning purposes.
- All clusters to be copied when OCHA forwards official changes to ICWG/HCT prioritization for mutual understanding.