
Meeting Notes: Enhancing the 5W Framework for Shelter Cluster

Date & Time: Friday December 13

Facilitator: Philippines Shelter Cluster

Purpose: Discuss and gather feedback on proposed enhancements to the 5W (Who, What, Where, Whom, & When) framework to improve the clarity and coordination of Shelter Cluster activities.

Attendees

- **Lionel Dosdos** (Philippines Shelter Cluster)
 - **Emie Klein Holkenborg** (Philippines Shelter Cluster)
 - **Ir. Omar** (Philippines Red Cross - PRC)
 - **Rodel Cabaddu** (IOM)
 - **Joseph Addawe** (OCHA)
 - **Ir. Journal Torres** (Philippine Red Cross - PRC)
 - **Miguel Garcia** (Philippine Disaster Resilience Foundation - PDRF)
 - **Marilou Pia** (Country Manager, ShelterBox)
 - **Kim Go Tian** (CCCM, IOM)
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Key Discussions & Decisions

1. Proposed Additions to the 5W Framework

Additional granularity in the details on sectoral activities additional is presented and proposed.

2. Question on Rubble/Debris Management: CCCM vs. Shelter Cluster

The classification of rubble management activities under Shelter Cluster vs. CCCM was discussed:

- **Shelter Cluster:** If debris removal is performed to facilitate families returning to their homes or clearing yards.
- **CCCM:** If related to site management. E.g. If debris removal addresses roadblocks.

3. **Question on Cash**

Cash as a top up to activities are proposed to be reported in a separate line in the 3W. In the details it can be connected to the relevant action.

4. **Voting on the Format**

The conclusion was made to go with the second proposed format, where the columns on Sectoral Activities are stacked together.

5. **Call for 5W**

Update was shared with the group that the new format of 5W is shared among the partners next Monday. Submission is asked by Wednesday in order to meet the OCHA deadline.

End of meeting.

Thank you very much for your cooperation and continued commitment to supporting Shelter Cluster activities.

Warm wishes,

Emie Klein Holkenborg

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