
Meeting Notes: Shelter Cluster Meeting Minutes

Date & Time: Monday January 13

Facilitator: Philippines Shelter Cluster – Lionel Dosdos & Emie Klein Holkenborg

Purpose: Discuss and gather feedback on proposed enhancements to the 5W (Who, What, Where, Whom, & When) framework to improve the clarity and coordination of Shelter Cluster activities.

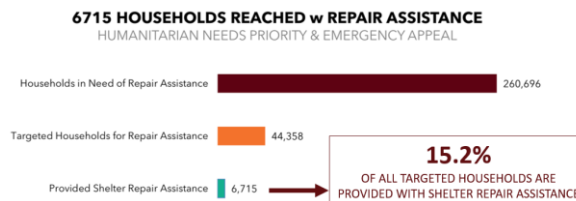
Attendees

- **Neil Conzales** – Humanity & Inclusion
 - **Brian Kae Enriquez** – Philippine Red Cross
 - **Jasper Navara** - Save the Children Philippines
 - **Manuela Kurkaa** - Better Shelter, MENA Region
 - **Marilou Pia** - Shelterbox
 - **Miguel Acebron Garcia** - Better Shelter, Technical Support
 - **Ir. Omar** - IFRC
 - **Rosemarie Placencia** - Shelterbox
 - **Ollie Westerman** - Cash Working Group
 - **Director Weng** - DHSUD
 - **Lionel & Emie** – Philippines Shelter Cluster
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Agenda Discussion:

1. **5W Analysis: Needs and Gaps**
 - **Updates insights**
 1. Current fund gap of \$9.9 million.

2. 34,516 Essential Households NFIs distributed under the Humanitarian Needs Priority and the Emergency Appeal.
 1. Out of which 21% kitchen sets, 21% Tarpaulins.
3. 15.2% of the Targeted Households are reached with Shelter Repair Assistance. All other households reached have received emergency assistance.
 1. **Partners of the Shelter Cluster are encouraged to register that needs are now transitioning into need for longer-term recovery assistance like shelter repair assistance.**



4. More insights are presented on the interactive dashboard on our website [Philippines Typhoons 2024 | Shelter Cluster](#).

Questions:

- The Cash Working Group emphasized the need for clarity on the types of cash assistance being provided, particularly sectoral and multisector cash (cash that supports different sectors). The role of the Shelter Cluster is to monitor the shelter sectoral cash assistance, such as top-ups provided alongside in-kind support. Also, a suggestion was made by that the data collected could be used to standardize the values of these top-ups for better monitoring and harmonization across actions.

○ **Updates 5W sheet**

1. First round with revised 5W sheet has been completed. Partners are encouraged to provide feedback.

Questions:

- Shelterbox mentioned some point on improvement on the form, especially with regards to the disaggregation in gender and other columns that are not relevant.
 - Philippine Shelter Cluster thanks Shelterbox for the provided feedback and proposed to schedule a bilateral meeting to discuss the suggested improvements of the 5W form.

2. **Shelter Cluster HNP Indicators**

HNP Indicators were presented (refer to the slides).

Questions:

- Indicators for pillar 1 are related impact of the actions 'emergency', 'temporary/transitional' and 'permanent' recovery. A question was raised with regards to implementation of actions in the gray-area. The Shelter Cluster responded that each indicator relates to implementation that is for this specific time period at minimum.
 - o It was noted that added information could be specified that elaborates on this time period. Per action the time period might differ, even though this action falls within the same category. E.g. under emergency response; the time period for emergency tents can be shorter than rental support, which can be provided for multiple months.
- Indicators for pillar 2 can be further specified and translated in the goals of each actions, e.g. domestic activities.
- Shelter Cluster respond to a question by DHSUD and confirmed that the available funds are not conditioned to each pillar.

3. **Appeal and Fund Raising**

It was noted that a donor session will be held to emphasize on the \$9.9M funding gap.

- The date & location of the donor session will be confirmed in coordination with Shelter Cluster and DHSUD.

4. **For Shelter Cluster Endorsement: Totally Damaged Shelter Definition**

Lionel presented the revised definition of "Totally Damaged Shelter".

[MORE ...]

5. **Next Steps**

[MORE ...]

End of meeting.

Thank you very much for your cooperation and continued commitment to supporting Shelter Cluster activities.

Warm wishes,

Lionel Dosdos & Emie Klein Holkenborg

Shelter Cluster Coordination Team

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