
Meeting Notes: Information Management Meeting

Date & Time: Thursday January 13

Facilitator: Philippines Shelter Cluster

Purpose: The purpose of the meeting is to facilitate a collaborative discussion among shelter actors to enhance the effectiveness of the 5W framework and improve data collection strategies.

Attendees

- **Lionel Dosdos** (Philippines Shelter Cluster)
 - **Emie Klein Holkenborg** (Philippines Shelter Cluster)
 - **Edison Jesse** (ACCORD)
 - **Rosemarie Placencia** (ShelterBox Operations Philippines)
 - **Marilou Pia** (ShelterBox Operations Philippines)
 - **Rodel** (IOM)
-

Key Discussions & Decisions

1. Recap of Previous Discussions:

- A brief overview of the revised 5W framework and the data collection strategy was provided.
- Emphasis on the importance of collaboration among shelter actors to refine the framework.

2. Insights from 5W Data:

Partners that submitted data included IOM, Oxfam, ShelterBox, Philippine Red Cross and others.

- 20,691 out of 44,358 households reached through emergency shelter support.

- Sectoral activities reported included essential household items assistance and shelter repair.

3. **Indicator Reporting:**

- Indicators was discussed, with partners noting that reporting on this indicators is manageable.
- Suggestions included providing a menu of interventions attached to the 5W sheet, related to indicators, particularly for indicators related to pillar 1.
- Also for cash assistance a menu of options will be provided with the 5W sheet, to elaborate on the difference between sectoral cash top-ups, sectoral cash assistance and multipurpose cash assistance.
 - For clarity it was emphasized that the Shelter Cluster only tracks sectoral cash assistance, and the Cash working group tracks the multipurpose cash assistance.

4. **Decision on Format:**

- Collective decision-making on proposed changes to the 5W framework was initiated. Suggested change: limit level of detail in 5W document, and replace with one-time questions.
- Conclusion was made to not change the 5W sheet to keep the option for partners to fill in the preferred level of detail. For partners that prefer one-time questions, separate sessions will be scheduled.

5. **Indicators related to PSEA & Feedback Mechanisms: One-time Questions**

Update was shared that the Shelter Cluster will reach out to the partners to set a call for data collection that support the indicators related to PSEA and Feedback Mechanisms.

Action Points:

- Shelter Cluster to schedule data collection meetings with each partner to collect information on PSEA and Feedback mechanisms.
- Shelter Cluster to create "menu of options" with regards to indicators for Pillar 1, and with regards to cash assistance.

End of meeting.

Thank you very much for your cooperation and continued commitment to supporting Shelter Cluster activities.

Warm wishes,

Emie Klein Holkenborg

Shelter Cluster Information Management Coordinator

Phone: +63 920 977 8196 (Call - SMS - WhatsApp)

Email: im1.phil@sheltercluster.org / ShelterClusterIMCo.Philippines@ifrc.org

Supported by

