FORM 2

SYNTHESIS OF COLLECTIVE INTERVIEW AND TARGET LOCATION VISIT

The purpose of this form is to synthesise the information gathered in the target location visit, and the collective interview with the community.

It is highly desirable that women and people with disabilities are included in the collective interview. However, there is also a specific questionnaire for these groups (Form 3) in order to allow in-depth follow-up of certain questions.

Make sure not to raise expectations and to properly explain the objective of the interviews.

Representatives of the civil society and the civil protection would be most welcome in this interview.

Last but not least, it is essential to try to find out the rationale of the interviewees' answers and the reasons behind their choices.

Review of forms, how to add and update content. Use colours to define what is more specific to rural context / urban context

- Common to rural / urban context (questions already existing in the form): black
- Common to rural / urban context (new topics): blue
- Already existing / specific only or mainly to rural context: green
- New topics / reformulated topics specific to urban context: orange

Report -> Where in the report is needed the information gathered from a question

- If you wish to add questions, please do it at the end of a section so the numbers of the questions do not vary. If you propose to eliminate a question because of a lack of relevance, please put a comment and we will discuss. This way we preserve the links between the questionnaires and the report template.

1	Form n°	Research location	Interviewers	Date	Contacts of resource persons
2	Location (Coordinates of the meeting site)				

3	Persons present at the site visit	Given name	Surname	Position / Ward
4		Given name	Surname	Ward

	Persons present in the community group interview			
5	**General information/ description of the site[1]**	5.1 Accessibility of the visited site from other places *(year-round / seasonal, proximity to other villages / cities / neighbourhoods, travel time needed, (roads cut off, conflict, security).* Probe for accessibility of the territory if there are any places where you can not access during or after disaster? *Report -> 1.3. Access* 5.2 Physical development, main infrastructure features of the community / area *(water piping, stabilisation of slopes, water and sanitation facilities, public buildings, public transport, telecommunications, electricity supply) Report -> 2.11. Services (administration, education, health, markets, etc.) / 2.12. Water / 2.13. Sanitation* 5.3 Public facilities and private facilities *(schools, health stations, etc) Report -> 2.11. Services (administration, education, health, markets, etc.)* 5.4 Are these facilities		

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[1] If possible, these aspects should be verified before beginning the field visit, via a document review (if the documentation exists):
   - Overview/understanding of the population in the area to be studied ;
   - Understanding of what actors are already operating in the area;
   - Understanding of community dynamics (different ethnicities and groups – women, people with disabilities, etc) ;

accessible physically and financially? *Report -> 2.11. Services (administration, education, health, markets, etc.)*

5.5 Main systems of access to water, drainage and sanitation *(settlement level, collective, individual)* *Report -> 2.11. Services (administration, education, health, markets, etc.) / 2.12. Water / 2.13. Sanitation*

5.6 Is there easy access to handwashing facilities? *(General availability of the hand washing facilities in the community, homestead or schools/health centres etc.)* *Report -> 2.12. Water / 2.13. Sanitation / 2.*

5.7 Waste management *(existing, collective, individual)* *Report -> 2.14. Waste management*

5.8 Principal sources of income *(optional Information: types of activity, percentage of the population engaged, seasonal activities). Report -> 2.3. Main economic activities*

5.9 What are the main diseases and health problems present in the community as relates to shelter *(respiratory infections - including pneumonia-, malaria, tuberculosis, diarrhoea, trachoma or eye infections, mental health challenges/issues...)*? *Report -> 3.5. Diseases related to shelter / housing*

5.10 Do you feel safe in your community from potential human risks (*burglary,*

		violence…) *Report -> 2.15 Security*	
		5.11 Do you have problems with important noise in the community / neighbourhood? *Report -> 3.5. Diseases related to shelter / housing*	
		5.12 Do you share living space with animals (*impact in diseases such as Trachoma*)? *Report -> 3.5. Diseases related to shelter / housing*	
		5.13 What do you most like in your neighbourhood or municipality , and why? *Report -> 3.2. Perceived best and worst aspects of the area*	
		5.14 What would you change or improve in your neighbourhood or municipality to fit your specific needs? Why? *Report -> 3.2. Perceived best and worst aspects of the area*	
6	**Local hazards and risks**	6.1.1 Types and frequency of local hazards *Report -> 1.5. Local hazards*	
		6.2 Description of hazards *(duration, consequences, length of time to return to normal conditions?)* *Report -> 1.5. Local hazards*	
		6.3 How does the local population prepare; how are they warned *(ways of knowing that an event will take place, warning system, preparations made by households and the community, specific preparative / preventive*	

activities) *Report -> 1.5. Local hazards / 5.2. Strengths*

6.4 Measures taken during a disaster *(refuge; safest parts of the house/village* area*)* Where do you / others take shelter during / after a disaster? *Report -> 1.5. Local hazards / 5.2. Strengths*

6.5 Reaction after a disaster *(actions by the local community, external assistance and resources needed, time needed for recovery, local capacities and how these measure against the scale of the disaster) Report -> 1.5. Local hazards*

6.6 Parts of the location / village most exposed *Report -> 1.5. Local hazards*

6.7 Types of frequent / occasional damage occurring in the village / area and immediate surrounding area. *Report -> 1.5. Local hazards*

6.8 What are the most common damages to buildings (*e.g. damage to the wall bases, roof uplift, degradation of plasters…*) after disasters (*wind, flood*…)? (*Probe as relates to the entire community*) *Report -> 1.5. Local hazards / 5.1. Weaknesses / 5.3. Achievable and affordable physical improvements*

6.9 Types of building most / least affected and reasons why they are most or least affected *Report -> 1.5. Local hazards / 5.1. Weaknesses /*

		5.2. Strengths	
		6.10 Specific measures taken to reduce damage and reasons why they are taken *(for both the building itself and surrounding area – how can a building be made safer / more disaster-resistant?)* *Report -> 1.5. Local hazards / 5.2. Strengths*	
		6.11 Repairs *(types of work, who does these, improvements made)* *Report -> 1.5. Local hazards / 5.3. Achievable and affordable physical improvements*	
		6.12 Materials that can be reused after a disaster *(types, origin, quantities available, how they are used)* *Report -> 1.5. Local hazards / 5.3. Achievable and affordable physical improvements*	
7	**Information and communication**	7.1 How do you usually communicate with your community, how do you transmit specific messages or take feedback? Through what channel/ how do people like to be informed? Do they have any challenge to reach everyone in the community? *(specific people or groups, mass media, local media or channels)* *Report -> 2.9. Communication / 2.10. Engagement channel register*	
		7.2 How do you receive the information / news and how do you inform others? What difficulties did you encounter to receive information or give information to others? *Report -> 2.9.*	

		Communication / 2.10. Engagement channel register	
		7.3 What do you think that you need to know in order to have better/ safer and healthier housing/ shelter? How do you think you could learn how to improve your house? *Report -> 2.9. Communication / 2.10. Engagement channel register*	
8	**Land / compound / house / use**	8.1 Access to land. Land ownership and land management. Who can own land? Who decides about land issues? *Report -> 2.8. Access to land / housing*	
		8.2 How is the accessibility to community/houses? (*Are the shelter designs user friendly to people with disability, poor mental health*) *Report -> 1.3. Access / 2.18. Situation of disabled persons*	
		8.3 What do you need in a house to make it comfortable / healthy / secure? *(internal divisions in the house, number of rooms to avoid overcrowding, lighting, ventilation, heating, space for the kitchen and for storage of foodstuffs and other goods, size of the plot, availability of space for a vegetable garden, outside covered shelter, security, etc.?* *Report -> 3.6. Perceived needed or important aspects and improvable in a house*	
		8.4 cancelled	

8.5 cancelled

8.6 Is there any stagnant water in your community? *Report -> 2.13. Sanitation*

8.7 What is the source of energy used for cooking, lighting (and heating if relevant)? Is it easy for you to access it? How long does it take to search it in case it is wood or coal/briquettes? (*Probe if households use heating in times of winter and if the inner spaces in the houses are well ventilated*) *Report -> 2.16. Sources of energy*

8.8 What are the most common cooking locations (*indoor, outdoor…*)? When cooking is done indoor, are indoor spaces ventilated? *Report -> 3.9. Functions of different spaces in a house / buildings in a compound*

8.9 Where do you mostly store your food? (*probe whether people have granaries or they store the food in their houses*) *Report -> 3.9. Functions of different spaces in a house / buildings in a compound*

8.10 How are lighting conditions in the interior of houses/ shelters? (*what is normally used in households and public spaces for lighting during day or night*) *Report -> 3.7. General description of housing conditions*

8.11 What is the mean size of house/shelter and density of inhabitants per square meter? Are houses usually overcrowded? *Report -> 3.7. General description of housing conditions*

8.12 Would it be possible to respect a confinement/social isolation in case it is necessary/made compulsory by authorities (e.g. COVID-19) in terms of size of houses, overcrowd, income…? *Report -> 3.5. Diseases related to shelter/housing*

8.13 Is your house/shelter protected against mosquitoes and pest infestations (vector control)? *Report -> 3.5. Diseases related to shelter/housing*

8.14 What are the most important aspects of houses (including the plot if relevant), not only technically, but culturally and socially, and why? *Report -> 3.6. Perceived needed or important aspects and improvable in a house*

8.15 Would you like to be resettled from the place where you are living? For what reasons (conflict - violence/ disaster prone zone/ insecurity of tenure...)? *Report -> 2.22. Resettlement conditions*[1][2]

8.16 Who usually lives together in the same house / plot (nuclear family, extended family, separate families sharing a house / plot, - friends, strangers-…)? Is it common that different families live in the same plot/house? *Report -> 3.7. General description of housing conditions*

9	Construction / access to housing	9.1	Types of construction *(materials, type and form of roofing, main house, extension, probe for changes over time)* / access to housing (rental, ownership, occupation, shared houses by different households…) *Report -> 3.8. Description of main types of access to housing / 3.10. Description of existing housing designs*	
		9.2	What are the principal advantages and disadvantages by type of construction and type of access to housing? *Report -> 3.8. Description of main types of access to housing / 3.10. Description of existing housing designs*	
		9.3	Is position and orientation of the house a key factor when choosing a site and constructing? *(Criteria considered: wind, rain, sun exposure; other buildings located on the land parcel; do the building workers have a preference / suggestion?) Report -> 3.7. General description of housing conditions*	
		9.4	Life expectancy of the building, maintenance *(frequency, parties responsible, type of work) Report -> 4.7. Maintenance*	
		9.5	Solutions to improve the durability of buildings *(treatment and harvest timing of plant materials – wood, straw, bamboo, reeds etc-, relevant technical details, improvement of the area immediately around the house) Report -> 4.7. Maintenance / 5.3.*	

		Achievable and affordable physical improvements	
		9.6 Configuration of compounds (if relevant) *(how are the houses distributed? / how are houses situated on the plots? Where are new houses built? how are plots divided for use - rooms, animals, fields, latrines, etc.? areas allocated for specific purposes?) Report -> 3.7. General description of housing conditions / 4.8. Improvement and extension of constructions*	
		9.7 Is there any presence of damp / mould / moisture in the houses/ shelters? *Report -> 3.5. Diseases related to shelter / housing / 5.1. Weaknesses*	
		9.8 Do you think that houses/shelters are structurally safe? Why or why not? *Report -> 5.1. Weaknesses*	
10	**Process of construction**	10.1 When is the best Construction season (if relevant)? *Report -> 4.3. Season for construction*	
		10.2 Who manages and ensures good construction standards and site supervision if someone? *Report -> 4.4. Skilled persons involved in construction*	
		10.3 Tasks and persons involved in the construction of each type of house and the phases of construction *(harvesting and gathering of materials, site preparation, foundations, main structure,*	

		walls, roofing, carpentry, finishing) *Report -> 4.4. Skilled persons involved in construction*	
		10.4	
		10.5 Agreements between owner and building worker *(written contract / verbal agreement, specific conditions and problems) Report -> 4.4. Skilled persons involved in construction*	
		10.6 Common Difficulties encountered in construction (if relevant) *(materials / transport / labour / weather/other) Report -> 4.6. Difficulties found in construction*	
		10.7 Time and labour required for the construction of a basic house of each kind *(include the dimensions of each type in this question) Report -> 3.10. Description of existing housing designs*	
11	**Resources**	11.1 Where do the construction materials come from? *(quarry, plantation, import, etc) Report -> 4.6. Materials*	
		11.2 Types of both natural and manufactured materials necessary for each type of house common in the area *(types, usage, origin, harvesting/transformation/ treatment, problems) Report -> 3.10. Description of existing housing designs / 4.6. Materials*	
		11.3 Water source for construction (quality, seasonality, availability, distance) *Report -> 4.6.*	

		Materials	
		11.4 Is there any presence of asbestos/ other toxic materials in the community? *Report -> 4.6. Materials*	
12	**Skills/competencies**	12.1 Necessary competencies *(where the skilled workers come from, specific tasks) Report -> 4.4. Skilled persons involved in construction*	
		12.2 Skilled workers present in the village/community *(bricklayers / carpenters / others, qualifications)* Report *-> 4.4. Skilled persons involved in construction*	
		12.3 Cost of labour per day or per task *(unskilled labour / tradesperson / foreman) Report -> 4.4. Skilled persons involved in construction*	
13	**Finance**	13.1 Modalities of financing construction / rental *(own funds / loans / government assistance / other) Report -> 4.1. Financing of construction / rental*	
		13.2 Can families buy on credit / take a loan for materials / labour / land / rental? If yes, from who and how do they repay? Cost of credits? *Report -> 4.1. Financing of construction / rental*	
		13.3 Which parts of construction are the costliest in relation to the house design? *Report -> 4.1. Financing of construction / rental*	
		13.4 Solutions to reduce costs	

		(participation by inhabitants, direct gathering of materials, mutual loans or savings groups, etc.) *Report -> 4.1. Financing of construction / rental*	
		13.5 Community solidarity (*mutual assistance mechanisms, discounts, community work on construction sites, fields…*) *Report -> 4.2. Solidarity mechanisms in construction or access to housing*	
14	**Last emergency** (in case the context analysis is undertaken just after a disaster)	14.1 What were the specific tasks assigned to women, girls, men and boys, and teenagers during and after the last crisis regarding design and construction? Did the crisis impact the usual task distribution in construction/ maintenance/ funding/ decision? If yes, in what way? *Report -> 2.17. Situation of women / 2.19. Situation of youth and elder / 4.9. Last emergency / 4.10. Decision making in construction or access to housing*	
		14.2 Was the gender division of tasks and decisions in informal construction (self-construction) the same after the last crisis and in everyday life? If not, what varied? *Report -> 2.17. Situation of women / 4.9. Last emergency / 4.10. Decision making in construction or access to housing*	
		14.3 Was the gender division of tasks and decisions in the **formal** construction sector the same after the crisis and in everyday life? If not, what	

varied? *Report -> 2.17. Situation of women / 4.9. Last emergency / 4.10. Decision making in construction or access to housing*

14.4 Did the crisis reduce or aggravate social inequalities? *Report -> 2.17. Situation of women / 2.19. Situation of youth and elder / 2.20. Situation of other groups (minorities, people living in poverty…) / 4.9. Last emergency*

14.5 Did you receive reconstruction /retrofitting grants? What were the main barriers faced in the reconstruction? *Report -> 4.1. Financing of construction / rental / 4.9. Last emergency*

14.6 Who supported during the response and recovery phase? (Municipality officials, NRA officials, ward officials, local leader, relatives, friends, ..etc)*Report -> 4.9. Last emergency*

14.7 What were the barriers to access to finance, housing, land, services, multi-ownerships you faced?

Report -> 4.9. Last emergency / 4.10. Decision making in construction or access to housing

14.8 Any specific challenges to the building permit system?

Report -> 4.9. Last emergency / 4.10. Decision making in construction or access to housing

14.9 Did the community rebuild with traditional design or opted for modern design of houses?

Report -> 4.9. Last emergency /

		4.10. Decision making in construction or access to housing	

15. Seasonal calendar

Report -> 2.21. Seasonal calendar

Event		Time											
Area	**Activity** (modify, delate, insert or specify activities to adjust them to the context)	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Weather	Rainy season												
	Coldest/hottest months												
Social	Main holidays, school holidays												
	Main social events, festivals												
Construction	Main Construction time												
	Production of specific construction material (please specify which e.g. brick)												
	Collection of specific construction material (please specify which e.g. thatch, bamboo)												
Agriculture	Soil preparation												
	Planting												
	Weeding												
	Harvest (specify product if required.)												
	Harvest (specify product if required.)												
	Harvest (specify product if required.)												
Petty commodity production													

Petty trading																		
Other income	Fishing																	
	Fruit collection (specify product if required.)																	
	Fruit collection (specify product if required.)																	
	Tobacco sales and auctions																	
	Cattle/Livestock sales or auctions																	
	Casual Labour																	
Hazards	Flooding season/peak																	
	Dry season/peak																	
	Hurricane/Typhoon season/peak																	
	Maize/Rice price peak																	
	Lean season (Hunger)																	
Health	Main illnesses (specify if possible: diarrhoea, vomiting, malaria, dengue, cough/cold, measles, tetanus, etc.)																	
	Main illnesses (specify if possible: diarrhoea, vomiting, malaria, dengue, cough/cold, measles, tetanus, etc.)																	
Other	Firewood collection																	

Other information