

NFIs TWiG meeting minutes and action points

Venue: Through ZOOM

Date/Time: 03/06/2020 at 11:00 AM – 12:30 PM

Issues discussed	Action required/carried out
1. Welcome and brief introduction for the group members a. Members of the group introduced themselves b. Please refer to the attached attendance list.	None
Presentation of Agenda of the meeting by TWiG Lead a. The new strategy for the kit compositions? (Basic+ Bedding + Winterization Items +Summarization Items). b. New items to be introduced? c. Introducing Winterization items in addition to the basic NFI Kits? d. Do we need Summarization Items like Mosquito net, etc?	In depth discussions and experience sharing
2. Next meeting: a. Next meeting Schedule	C) The next meeting will be scheduled on 17.06.2020

Key Action points agreed:

- The group agreed to divide the conventional NFI Packages in to the below four categories with the contents in between brackets:
 - a) Basic NFI (Kitchen Sets+ Bucket+ Cooking Stoves+ Solar Lumps).
 - b) Bedding (Blankets +Mattresses).
 - c) Summarization Items (Bed Sheets+ Sumer clothing+ Mosquito nets+ Thermos/Cooler+ Rechargeable fan with solar+ Sleeping mat made of local material).
 - d) Winterization Items (Winter clothing+ Standard plastic sleeping met).
- The group agreed that the current plastic sleeping mat is very hot and the PoC are not using these in the hot season or hot areas of Yemen, they rather sale it on spot, they usually use a local made sleeping mat and which is appropriate in the hot climate and available in the local market, Wedad from PURE HANDS organization promised to get the specification of the same and the price.
- IOM Colleague (Mohamed) promised to share the TWiG the specification of the Solar lumps they distributed in Marib though it is not locally available anymore. The group agreed the need of the Solar lump to be part of the basic NFI kits.
- The meeting lasted 1:30minutes and the next meeting will be scheduled to be on **17.06.2020**.

Attendance list

#	What is your name? / ما اسمك؟	Which organisation are you working for? - ما أسم المنظمة التي أنت تعمل بها	What is your role in your organisation? / ما هو دورك في مؤسستك (المسمى الوظيفي)؟	What is your email address? / ما هو عنوان بريدك الإلكتروني؟
1	Mohammed Tamim	IOM	SR Operation Assistant SNF	mtamim@iom.int
2	Faris Aldrawani	Qatar Charity	Relief Projects and Government Coordination Officer	fdrwani@gcharity.org
3	Manal Abdullah Ahmed AL-Aghbari	Look Inside Foundation for Development	Program Officer	lifdye.org@gmail.com
4	Abdullah Saleh Alazap	Yemen Red Crescent Society	Projects Coordinator	a.azap@yemenredcrescent.org
5	wedad Al-azazi	Pure Hands Organization	Shelter Coordinator	w.alazazi@purehands.org
6	Badar Abdule	Shelter Cluster	TWiG Lead	tech.yemen@sheltercluster.org
7	Najwa Abdullah	Best Future Foundation	President	najwa42001@hotmail.com