

NFIs TWiG meeting minutes and action points

Venue: Through ZOOM

Date/Time: 15/07/2020 at 10:00– 11:40 AM

Issues discussed	Action required/carried out
1. Welcome and brief introduction for the group members - Members of the group introduced themselves - Please refer to the attached attendance list.	None
Topics Discussed ✓ Presentation by the Senior and Deputy Shelter Cluster Coordinators- Igor/Monir on <u>Common Pipeline 10-15minutes</u>. ✓ Reviewing NFI kit distribution protocol? Number of Items per HH ✓ Review the local sleeping mat specifications and cost- Will be shared by Wedad (PURE HANDS Org.) ✓ Agreeing on the Local and International procurement Items- NFIs ✓ Agreeing the Specifications and cost of the newly introduced items.	- SC Coordinators presented the Common Pipeline for NFI and ESK - The members discussed the remaining agenda points
2. Next meeting: Next meeting Schedule	C) The next meeting will be scheduled after 2 weeks

Key Action points agreed:

- ✓ Shelter Cluster Coordinator(s) in Yemen made presentation for the Common Pipeline Initiative in Yemen, The presentation was both in English and Arabic followed by Q&A Session by the TWiG members.
- ✓ Then the Agenda started, members discussed the distribution protocol, which they Introduced new rules and age segregation; For example, Mattresses and Blankets to be distributed according to the family members. For Children of 1yr to 8yrs (Only 1 Mattresses and Blanket to be considered for every 2 children).
More than 8 Yrs (One Mattresses and 1 Blanket to be considered for every person).
- ✓ All NFI Items agreed to be locally purchased except the Solar lump.
- ✓ The blanket that is available locally is not according to the standard, For Example, IOM is having International framework agreement and they shared their experience that the quality of the local available blankets was not satisfactory when they tried to do it locally, neither the sizes mentioned in the standard available nor the color and quality, In addition to that; the price available locally for the High thermal blanket (4-5kg) is between 13-15USD (This price as agreed by the TWiG members though it is not according to the standard in terms of weight and other parameters), while IOM has international framework agreement according to the standard; and the price is between 6-8USD International procurement. Some colleagues believe that there is good quality blankets available in the local market, Thus, the members agreed to conduct a rapid market assessment in order to appraise the local available Items.
- ✓ Pure Hands Org brought the local available sleeping mat, made of *Khazaf* material, the beneficiaries prefer that type of sleeping mat in the summertime and the members reviewed and Endorsed the specifications and price of the same.
- ✓ The team also agreed the price and quantities of the revised Non-food items.

Attendance list

#	What is your name? / ما اسمك؟	Which organisation are you working for? - ما أسم المنظمة التي أنت تعمل بها	What is your role in your organisation? / ما هو دورك في مؤسستك (المسمى الوظيفي)؟	What is your email address? / ما هو عنوان بريدك الإلكتروني؟
1	Faiz Harmal	UNHCR	field Engineer	harmal@unhcr.org
2	Manal Abdullah Ahmed AL-Aghbari	Look Inside Foundation for Development	Program Officer	lifdye.org@gmail.com
3	wedad Al-azazi	Pure Hands Organization	Shelter Coordinator	w.alazazi@purehands.org
4	Hail Yahay Badder	Yemeni General Union of Sociologists, Social Workers and Psychologists (YGUSSWP)	Shelter Project Officer	Yuoswp@gmail.com
5	Badar Abdule	Shelter Cluster	TWiG Lead	tech.yemen@sheltercluster.org
6	Najwa Abdullah	Best Future Foundation	President	najwa42001@hotmail.com
7	Mohammed Tamim	IOM	SR Operation Assistant SNF	mtamim@iom.int
8	Nawa Esmail A-Dhahebi	Sama Al Yemen	Program and project Director	samayemen72011@hotmail.com
9	Igor Chantefort	Shelter Custer	Snr Shelter Cluster Coordinator	coord.yemen@sheltercluster.org
10	Monir AISobari	Shelter Custer	Deputy National Cluster Coordinator	depcoord.yemen@sheltercluster.org