

NFIs TWiG meeting minutes and action points - SNCCs

Venue: Through ZOOM

Date/Time: 22/07/2020 at 14:00– 15:07

Issues discussed	Action required/carried out
1. Welcome and brief introduction for the group members a. Please refer to the attached attendance list.	None
Presentation of Agenda of the meeting by TWiG Lead a) Brief of the progress of the NFI TWiG and achievements by the TWiG lead b) Reviewing NFI kit distribution protocol? Number of Items per HH c) Review the newly Introduced items in the proposed NFI kits d) Discuss the planned market assessment on the local available material? e) Any other topic the colleagues want to be discussed.	Brief Presentation on the progress and achievements of the NFIsTWiG In depth discussions and experience sharing
2. Next meeting: a. Next meeting Schedule	C) The next meeting and frequency of the meeting will be decided upon end of this discussions with other colleagues through electronic poll.

Key Action points agreed:

- ✓ Brief presentation on the progress and achievement of the NFI TWiG followed by Q&A session.
- ✓ The members contributed their field experience on the NFIs and its contents, we agreed almost all points, below are the main points to be highlighted:
 - Blanket and Mattresses should be distributed based on family member, the group shared their experience regarding the said items, and they suggested the reduction of the mattresses and Blankets to 5 is highly advised.
 - Mosquito Net – The colleagues discussed this item to be introduced to the revised NFI kits, some of the colleagues feel that the same item is handled by the health cluster and in their territory the health colleagues are mandated to do this kind of distribution and they are covering well, while the other colleagues feel, there is huge gap and this kind of intervention is utmost important. We concluded to discuss the distribution of the mosquito net, the quantity to be distributed and the criteria of distributing them etc , with the health cluster colleagues.
 - Hudaidah – our colleague in hudaidah suggested that the summer and winter clothing are not relevant to the PoC, they don't wear such pajamas and fleece jackets as mentioned in the specifications, therefore, recommending the removal of this kind of items in that specific territory. Also the Local sleeping mat made of *Khazaf* is made by the PoCs and low income host community families. therefore, organizations involving the same may potentially cause inflation on that item which is cheap and commonly used in the area.
 - The members participation level was excellent, and the meeting ended at 15:07.

Attendance list below

Attendance list

#	What is your name? / ما اسمك؟	Which organisation are you working for? - ما أسم المنظمة التي أنت تعمل بها	What is your role in your organisation? / ما هو دورك في مؤسستك (المسمى الوظيفي)?	What is your email address? / ما هو عنوان بريدك الإلكتروني؟
1	Essam Adduais	Shelter Cluster	Aden Sub-National Cluster Coordination Team	aden.yemen@sheltercluster.org
2	Essam Al-Washaly	Shelter Cluster	Sanaa Sub-National Cluster Coordination Team	sanaa.yemen@sheltercluster.org
3	Rashed Al-Dubai	Shelter Cluster	Al-Hudaydah Sub-National Cluster Coordination Team	alhudaydah.yemen@sheltercluster.org
4	Saleem Al Azazi	Shelter Cluster	Taizz Sub-National Cluster Coordination Team	taizz.yemen@sheltercluster.org
5	Badar Abdule	Shelter Cluster	TWiG Lead	tech.yemen@sheltercluster.org
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